

PLANNING COMMISSION MINUTES OF JANUARY 23, 2006

Trudi Ryan, Planning Officer, presented the proposed Planning Commission 2006 Work Plan. She said every January the City Council asks that the Boards and Commissions to adopt a work plan for the upcoming year. The Planning Commission work plan is primarily decided through a combination of applications received and the Study Issues that are ranked by the Council. The Planning Commission hears more Study Issues than any other Board or Commission considering issues from both the Planning Division and from other City Departments. The proposed work plan dates are based on the tentative Council Agenda Calendar scheduled for review and adoption by the City Council on January 31, 2006. If Council modifies the tentative Council Agenda Calendar then this work plan would be modified to correspond with any changes. The proposed work plan includes regular public hearing applications, Study Issues and training to be provided when there is available time. Ms. Ryan added that the annual League of California Cities (LCC) Planners Institute is scheduled for March 22-24, 2006 at the Monterey Conference Center.

Comm. Simons requested that the Planning Commission meeting date of March 27, 2006 be changed to March 20, 2006 due to the LCC Planners Institute Conference. He said in the past it has been difficult to prepare for a Planning Commission meeting if it directly followed the Conference. Ms. Ryan said changing the date would be difficult as there are already items scheduled for the March 27, 2006 agenda. She said she will attempt to limit the number of agenda items.

Comm. Sulser asked staff why the Study Issues appear to be front or back-loaded on the calendar. Ms. Ryan agreed that the Study Issues are clustered in the late winter/early spring and in the fall. She said this was not intentional and that the Study Issues take about six months to complete resulting in several of the Study Issues of 2005 being completed in February and March and then starting the new Study Issues with those being completed about 6 months later. The Study Issues also have to be coordinated with multiple departments availability, have different start times, and with all factors considered resulted in the proposed work plan.

Comm. Klein moved to approve the work plan as presented. **Comm. Sulser** seconded.

Comm. Simons requested a Friendly Amendment that staff keep the March 27, 2006 Planning Commission meeting agenda light to allow the Planning Commissioners attending the Planners Institute Conference adequate time to prepare for the meeting. **The Friendly Amendment was acceptable to the maker and seconder of the motion.**

Final Action:

Comm. Klein made a motion to adopt the Planning Commission 2006 Work Plan with a modification; to keep the March 27, 2006 Planning Commission agenda light due to the Planners Institute Conference. Comm. Sulser seconded.

Motion carried unanimously, 6-0.

This item is scheduled to go to City Council on February 14, 2006.